Volunteer Roles

- Section/Chapter Level
  - Elected officers (elections are for 1 or 2 year terms, set by local operating procedures)
  - Appointed positions – can be appointed by Chair
- Region Level
  - Director's serve 2-year term
  - 8 Voting members appointed by Director
  - Other appointed members (non-voting)

With the exception of the Student Representative, each member of the Region Committee shall be an IEEE member of Graduate Student Member, Member, Senior Member, or Fellow grade. (MGA Manual, F-7, p. 89)

Executive Committee

4.4 Executive Committee

Between meetings of the Region 5 Committee, the management of the Region will be entrusted to the Region 5 Executive Committee

- Region 5 Director (two-year term)
- Vice Chairperson/Director Elect (two-year term)
- Immediate Past Region 5 Director
- Secretary
- Treasurer
- Area Chairpersons in Region 5 (4)
- Chairperson, Professional Activities Committee
- Chairperson, Student Activities Committee
- Chairperson, Educational Activities Committee
- Chairperson, Membership Development Committee
- Chairperson, Awards and Recognition Committee
- Chairperson, Conference Committee

Executive Committee

- All Section Delegates in Region 5 (28)

R5 Committee

IEEE R5 By Laws, Page 2

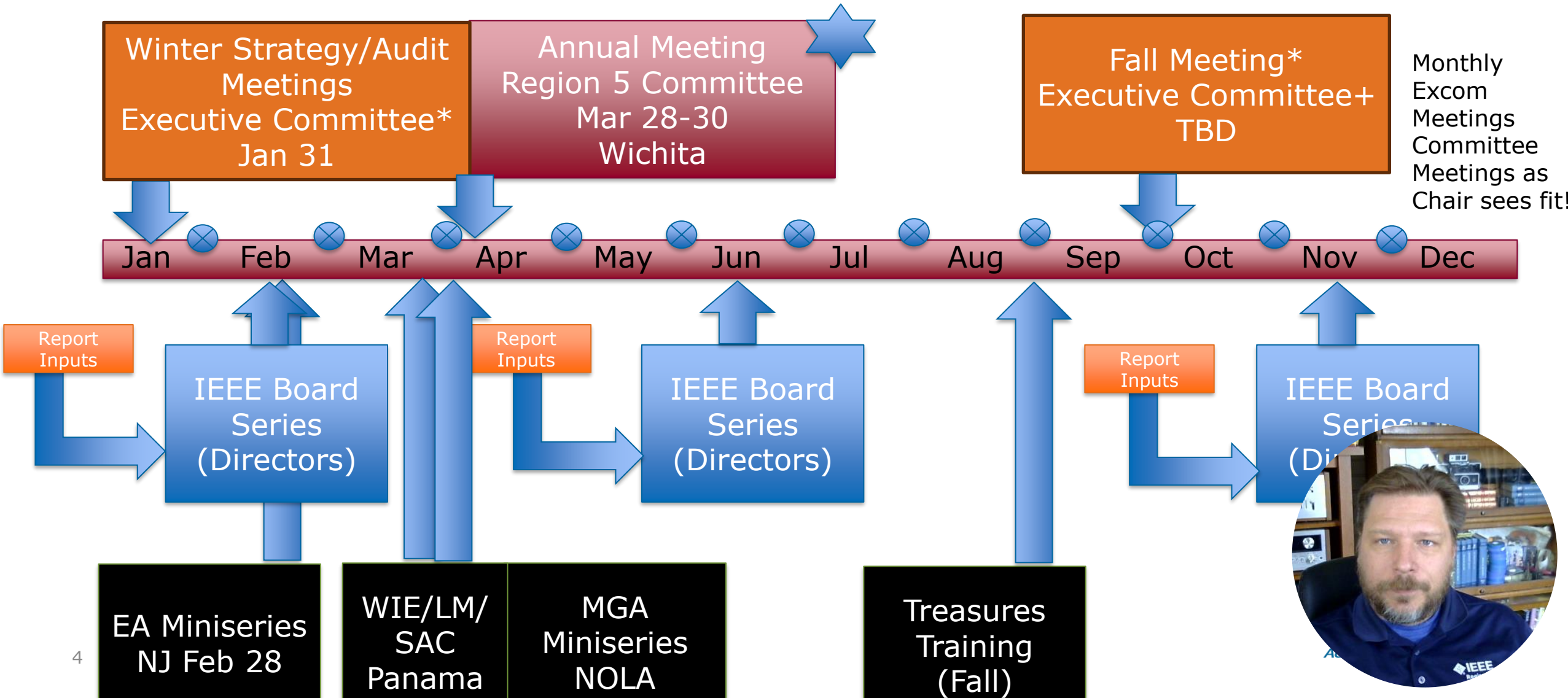
Region Committee

Other non-voting members appointed by the Region 5 Director as required to assist in the administration of the Region's activities.

- Chairperson, Nominations and Appointments Committee
- Chairperson, Audit Committee
- Chairperson, Strategic Planning Commit
- Chairperson, Bylaws Committee
- Chairperson, History Committee
- Chairperson, Women in Engineerin
- Chairperson, Young Professionals
- Chairperson, Life Member Commit
- Society Liaison
- Others as required to assist in the a Region

IEEE R5 By Laws, Page 2

Lifecycle of the Region



Goals

- Monthly R5 Meetings (Virtual)
  - ExCom members
  - Other adhocs and working groups as needed

- **Ask Me Anything!**
  - Identify one or more topics your committee would like to present at an AMA!

- **Your Committee**
  - On basis you and your team determine
  - Report in to ExCom

Officers (ExCom)

Director
Matt Francis

- ExComm

Vice Chair/
Director Elect
Christopher
Sanderson

Other Standing Committees

Voting Chair (Area, Ex Officio)

Past Director
Bob Becnel

Bylaws Committee

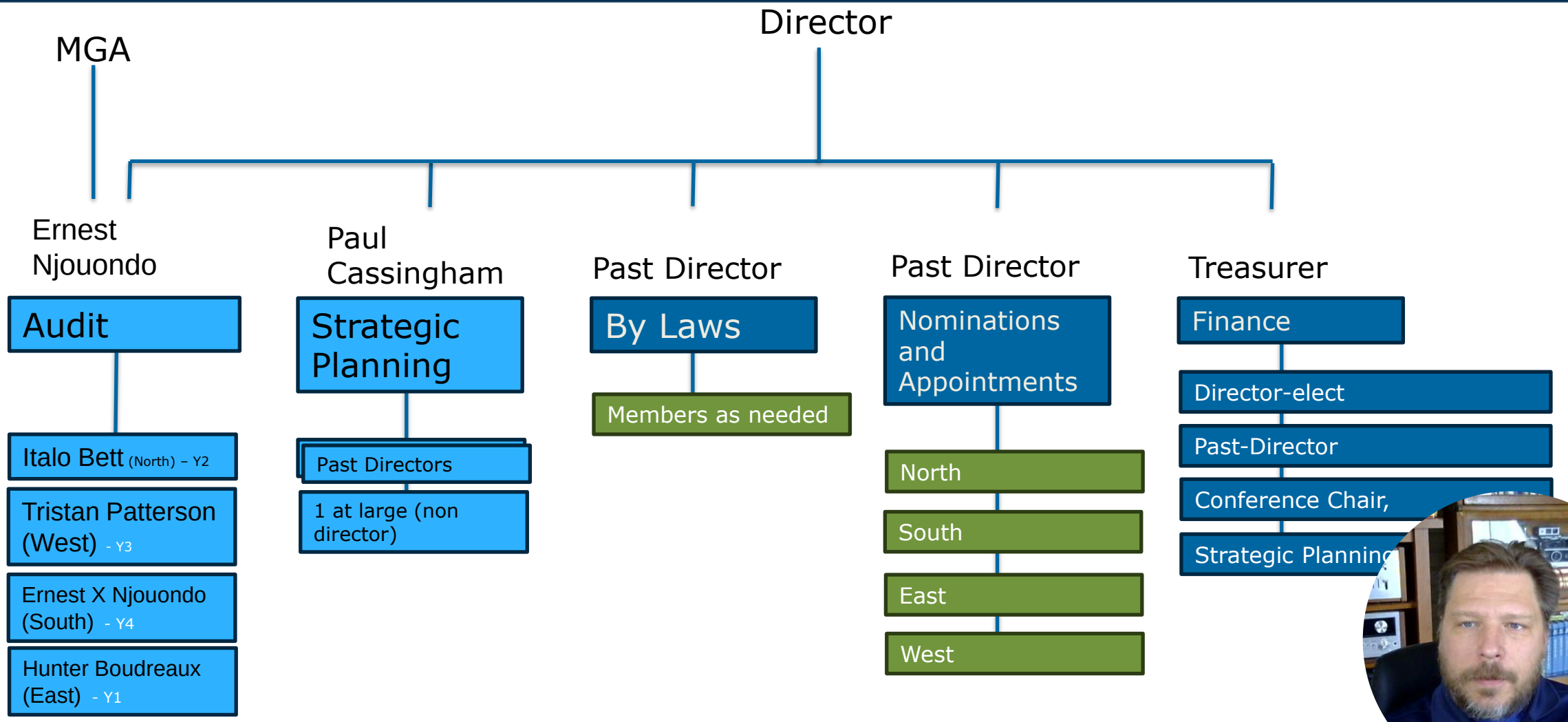
N&A Committee

Secretary Art
Depoian

Treasurer Bill
Wylie

Finance Com

Administrative Standing Committees



Area Chairs (ExCom)

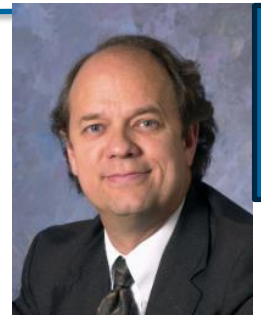
- Vice Chair

Director

- Coordinate with MD, Vitality, WIE, LM, YP, etc Coordinators

Prasenjit Shil (North)

Paul Minor (East)



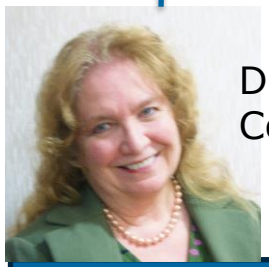
Joe Redfield (South)

Faye Kann (West)

North	East	South	West
Kansas City	Arkansas	Central Texas	Black Hills (sub
Oklahoma City	Arkansas River Valley	Corpus Christi	Denver
St. Louis	Baton Rouge	Dallas	El Paso
SW Missouri	Beaumont	Fort Worth	High Plains
Tulsa	Lafayette	Galveston Bay	Panhandle
Wichita	New Orleans	Houston	Pikes Peak
Rolla (sub)	Ozark	Lone Star	South Plains
	Shreveport	Rio Grande Valley(sub)	
		Freeport (sub)	

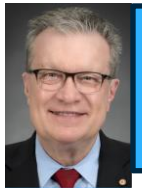
Voting Chairs, Standing Committees (ExCom)

Director



Diane Collier

Professional Activities



Government Relations – Walt Downing

Section Programs, Gov Chairs

Colleen Baily

Student Activities

Student Rep

All Region Student Branch Councilors

John Santiago

Educational Activities

STEM/SEAC Case Kirk

North, South, East, West EA Member**

Ian MacMillon

Membership Development

All Section MD Chairs (or Section Chair if not Designated)

Silke Spiesshoefer

Awards and Recognition

Area Chairs N / S/ E / W

1-Ex Officio Member**

Jim Sipes

Conferences

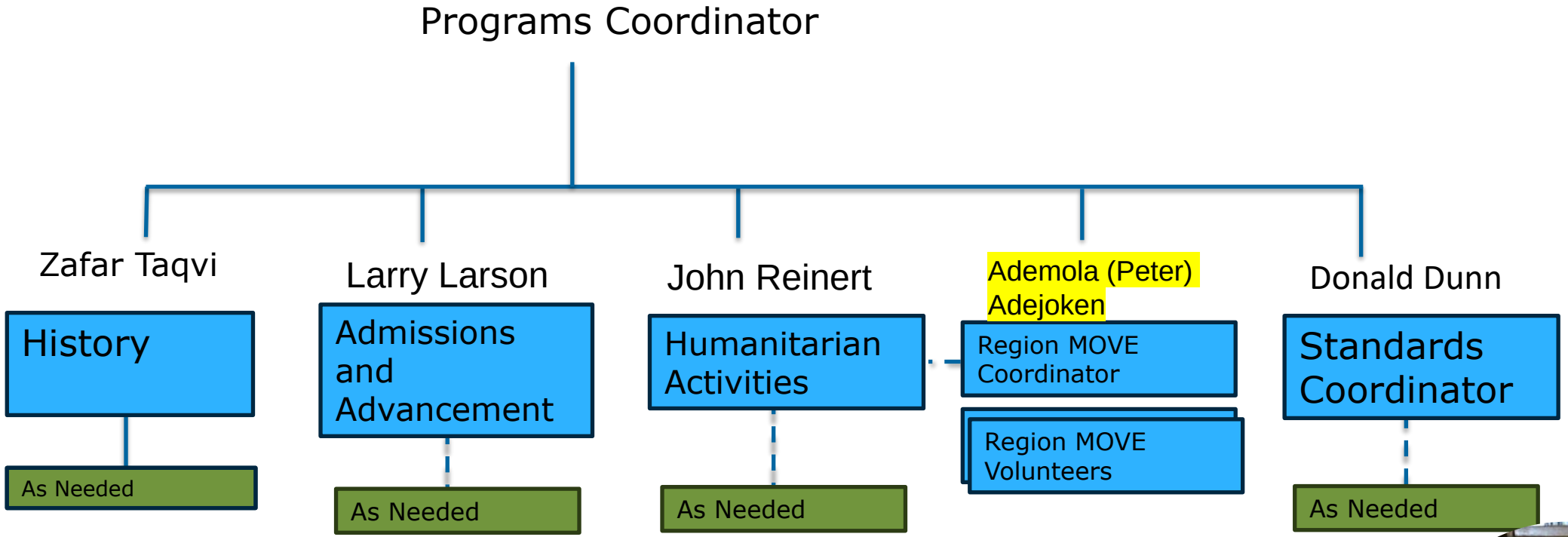
Technical Activities Coordinator

Operational Unit Coordinators

Geo Unit Coordinator

John Purvis	Michelle Krueger	Haley Hirschfield	Biju Cherian		Charles Stein
Life Members	Woman in Engineering	Young Professionals	Chapters Vitality	Sections Vitality	Industry Liaison
Life Member Chairs	Section WIE Chairs	Section YP Chairs	Chapter Chairs	Section Chairs	

Other Interest Area Committees



Communications

Art Depoian
Secretary
a2depoian@ieee.org

Lynn Francis
External Affairs Engineer
lynnfrancis@ieee.org

Peter Adejokun
Chief Synergist
ademola.adejokun@ieee.org

Lyle Newman
Virtual Events Producer
lyle.newman@gmail.com

Raphael Chabaneix
Editor of Periodicals
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Garrett Cayce
Digital Community Strategist
garrettcayce@ieee.org

Aidan Kurz
Web Experience Developer
aidankurz@ieee.org

Kevin Pham
Infrastructure and Innovation Architect
kevinpham@ieee.org

- Developing a form for submitting items for Newsletter, social media and website posts

- Ask me anything series! Twice monthly opportu enga or v

Positions

Position	Type	Created By	Voting	Term (Years)
Director	Elected	Institute	Voting	2
Vice Chairperson/Director Elect	Elected	Institute	Voting	2
Immediate Past Region 5 Director	E;ected	Institute	Voting	2
Secretary	Appointed	Institute	Voting	2
Treasurer	Appointed	Institute	Voting	2
Chairperson, Professional Activities	Appointed	Institute	Voting	1
Chairperson, Student Activities Committee (SAC)	Appointed	Institute	Voting	2
•East Area Chairperson	Appointed	Bylaws	Voting	1
•North Area Chairperson	Appointed	Bylaws	Voting	1
•South Area Chairperson	Appointed	Bylaws	Voting	1
•West Area Chairperson	Appointed	Bylaws	Voting	1
•Chairperson, Educational Activities Committee	Appointed	Bylaws	Voting	1
•Chairperson, Membership Development Committee	Appointed	Bylaws	Voting	1
•Chairperson, Awards and Recognition Committee	Appointed	Bylaws	Voting	1
•Chairperson, Conference Committee	Appointed	Bylaws	Voting	1
•Chairperson, Nominations and Appointments Committee	Past Director	Bylaws	Non-Voting	2
•Chairperson, Audit Committee	Appointed	Bylaws	Non-Voting	1
•Chairperson, Strategic Planning Committee	Appointed	Bylaws	Non-Voting	1
•Chairperson, Bylaws Committee	Appointed	Bylaws	Non-Voting	1
•Chairperson, History Committee	Appointed	Bylaws	Non-Voting	1
•Chairperson, Women in Engineering Committee	Appointed	Bylaws	Non-Voting	1
•Chairperson, Young Professionals Committee	Appointed	Bylaws	Non-Voting	1
•Chairperson, Life Member Committee	Appointed	Bylaws	Non-Voting	1
•Society Liaison	Appointed	Bylaws	Non-Voting	1
•Others as required to assist in the administration of the Region	Appointed	Director	Non-Voting	1

- Appointments become official at R5 Meeting
- May serve *interim* until the next meeting
- If not extended, all terms end:
  - End of 1 year, except SAC, officers … **or…**
  - End of term of current Director
  - … whichever comes firs

Motion

"To approve the Region 5 Committee for 2025 as submitted and recommended by the Region 5 Director"

Position	Name
Excom-Region 5 Director	*Anthony M Francis*
Excom-Immediate Past Region 5 Director	*Bob G Becnel*
Excom-Vice Chair/Director-Elect	*Christopher B Sanderson*
Excom-Secretary	Art Depoian
Excom-Treasurer	William Wylie (North)
Excom-Membership Development	Ian McMillan
Excom-Awards & Recognition	Silke Spiesshoefer (East)
Excom-Chair, Conferences	Jim Sipes
Excom-Professional Activities	Diane Bowen Collier
Excom-Student Activities Committee	Colleen Bailey
Excom-Regional Educational Activities Committee (REAC)	John Santiago
Excom-Area Chair, East	Paul Minor
Excom-Area Chair, North	Prasenjit Shil
Excom-Area Chair, South	Joe Redfield
Excom-Area Chair, West	Faye Kann
Regional Life Member Coordinator	John Purvis
Awards - At Large Member	Leslie Martinich
Regional Student Representative	Ben Hand
Historian	Zafar Taqvi
Government Relations	Walter Downing
Region Vitality Coordinator	Biju Cherian
Web/Virtual Community Coordinator	Lynn Francis
Industry Engagement Chair	Charles Stien
Women In Engineering Chair	K. Michelle Patrick Krueger
Region Young Professionals Coordinator	Haley Hirschfield
Strategic Planning Committee Chair	Paul H Cassingham
Standards Coordinator	Donald Dunn
Admission and Advancement Committee	Lawrence Larson
Newsletter Editor	Ademola (Peter) Adejokun
Communications Team	Raphael Chabaneix, Garrett Cayc, Francis, Ai, Newmar
Conference - Technical Activities Group	Nasr U
Humanitarian Activities Coordinator	John
Precollage and Educational Activities Board (EAB) Section Outreach Committee Activities Committee Chair (SEOC)	Case

Appointment and Terms

- 5.0 Individuals appointed by the Region 5 Director to chair the regional committees shall be confirmed by a two-thirds majority of all votes cast by the Region 5 Committee at a **properly constituted meeting** (e.g. Annual Meeting).

  Upon succeeding to office, or in case of vacancy, the Region 5 Director may appoint members for an **interim period until the next regular meeting** of the Region 5 Committee, at which time they must be formally approved. All appointments by the Region 5 Director **terminate at his/her pleasure or term of office**.

- 5.2 Chairpersons of all the Standing Committees, except the Student Activities Committee, **shall be appointed on a year-to-year basis** subject to the approval of the Region 5 Committee

- 9.1f-3-a …additional (appointed-voting) members shall be appointed on a year-to-year basis by the Region Chair (MGA Manual)

IEEE Advancing Technology for Humanity

Operations and Finance

IEEE
Advancing Technology for Humanity

Director

Officer | Elected | Voting* | 2-years

- Bylaws 5.1

The Region 5 Director and the Delegate-elect/Director-elect shall be elected in accordance to IEEE Bylaws and as specified in Region 5 Bylaw 5.1
The Region 5 Director shall be elected as Delegate-elect/Director-elect during the odd numbered years and shall assume office on the following 1 January. He/she shall serve a two-year term as Delegate-elect/Director-elect and automatically become Delegate/Director for a two-year term without further election. In accordance with IEEE Bylaw I-307, he/she shall be elected from a slate of not fewer than two nor more than three candidates. Selection of candidates shall rotate between the four areas of Region 5
in the order of North, East, South and West. The petition process defined by the IEEE Bylaws shall apply to the office of Region 5 Delegate-elect/Director-elect.
The Section Chairpersons are elected in accordance with and serve terms specified in the MGA Operations manual.

- Bylaws 6.0

The current Region 5 Director **shall chair all meetings** of the Region 5 Committee. In the absence of the Region 5 Director, the Region 5 Vice Chairperson shall serve as chairperson. In the absence of both, the committees shall select someone from their ranks to chair the meeting.

- Ops

Strategic Planning: The Committee shall solicit input from the **Region 5 officers** and Area Chairs.

- Ops

The **Finance Committee** shall consist of at least **past-Director, Director-elect and Conference Chair.** The

IEEE Advancing Technology for Humanity

Vice-Chair

Officer | Elected | Voting | 2-year

- Bylaws, 5.1

  . The Delegate- elect/Director-elect shall serve as the Region 5 Vice Chairperson during his/her term of office.

- MGA, G-1, p90

  The Vice Chair or Director-Elect shall chair the Region Committee meetings in the absence of the Chair, conducting other Region Committee business in the absence or inability of the Chair to do so, and performing such other duties as assigned by the Chair.

- Ops

  Strategic Planning: The Committee shall solicit input from the **Region 5 officers** and Area Chairs.

- Ops

  The **Finance Committee** shall consist of at least **past-Director, Director-elect and Conference Chair.** The

IEEE Advancing Technology for Humanity

Past Director

Officer | Elected | Voting | 2-year

- Ops

Bylaws Committee: This committee shall annually review the Bylaws - Region 5, Policies and Procedures for Region 5 as well as the Bylaws and related documents for all Sections in Region 5. The Immediate Past Director shall serve as Chairperson. Members are to be appointed by the Region Director as needed.

- Ops

N&A Committee: A Region 5 Nominating and Appointments Committee shall be chaired by the past Regional Director

- Ops

Strategic Planning: The Committee shall solicit input from the **Region 5 officers** and Area Chairs. Committee shall consist of the Chairperson, members selected from the ***past Region 5 Directors****

- Ops

The Finance Committee shall consist of at least **past-Director, Director-elect and Conference Chair.** The

IEEE Advancing Technology for Humanity

Secretary

Officer | Appointed | Voting | Year to year

- MGA, G-2, p90

The duties of these officer(s) shall include correspondence, the **keeping of the minutes of the Committee meetings, mailing notices … … the submission of a report to the IEEE Board of Directors** at the end of each year to be sent to the Executive Director, and such other duties as are assigned by the Chair.

- Ops

Strategic Planning: The Committee shall solicit input from the **Region 5 officers** and Area Chairs.

The names of the newly elected/appointed officers of the Region Committee shall be reported to the IEEE MGA department within 20 days following appointment.

IEEE Advancing Technology for Humanity

Treasurer

Officer | Appointed | Voting | Year to year

- MGA, G-2, p90
  - The duties of these officer(s) shall include … … handling of funds, **the keeping of financial records, the submission of a report to the IEEE Board of Directors** at the end of each year to be sent to the Executive Director, and such other duties as are assigned by the Chair.
- Ops
  - The **Delegate-Director-Elect shall designate the incoming Treasurer during the year he/she serves as Vice Chairperson of Region 5.** The Treasurer designee shall meet the Audit Committee that year.
- Ops
  - Strategic Planning: The Committee shall solicit input from the **Region 5 officers** and Area Chairs.
- Ops
  - The Finance Committee shall be Chaired by the **current Regional Treasurer**

IEEE Advancing Technology for Humanity

Audit Committee Chair and Members

Appointed | Voting | Year to Year

- Ops

An Audit Committee shall be appointed by the Region 5 Director and **shall include one member from each of the four geographical areas** (South, West, North and East) of Region 5. One member shall be appointed each year following the rotation of North, East, South, West (2020). The **Chairperson shall be the senior member of the committee**. At the close of each calendar year, the Audit Committee will **review the Region 5 financial records for adequacy and correctness and prepare a report of the audit for inclusion in the Region 5 annual report to IEEE Member and Geographic Activities Department.** The committee will meet at the discretion of its Chairperson. The **Delegate-Director-Elect shall designate the incoming Treasurer during the year he/she serves as Vice Chairperson of Region 5**. The Treasurer designee shall meet the Audit Committee that year.

IEEE Advancing Technology for Humanity

Finance Committee

- Ops

The Finance Committee shall be Chaired by the **current Regional Treasurer**. In addition, the members of the committee shall consist of **at least** the **Director, past-Director, Director-elect and Conference Chair.** The Committee will:

• Set multi-year strategic spending targets for Region, Section, Student support goals to be used in annual budget development.

• Assist the Treasurer to resolve budget requests that exceed spending targets.

• Monitor the financial performance throughout the year and identify necessary adjustments.

• Identify to the Director, opportunities for additional revenue and instances of wasteful or excessive spending.

• Recommend the appropriate balance between cash and investment accounts.

IEEE
Advancing Technology for Humanity

Area Chairs

Appointed | Voting | Year to year

- MGA 9 page 94

An Area is a part of a Region, consisting of several Sections, states, provinces, or countries which may be established by the Region Committee as a management and administrative organizational unit of IEEE to fulfill the communication needs and management/administrative missions of the Region within the territory prescribed.

1. The Region Director may appoint Area Chairs to serve a **one-** ~~or two-year~~ term during the incumbency of the Region Director.
2. The Area Chair acts on behalf of and at the direction of the Region Director on specific assignments related to the management and administration of the Region.
3. The Area Chair(s) may serve on the Region Committee with the approval of the Region Committee.

- Ops

Awards and Recognitions Committee: This committee consists of the Chairperson, appointed by the Region 5 Director, and the **four Area Chairs** and one additional at-large individual to be recommended by the Committee Chairman and approved by the Region 5 Director.

- Ops

Strategic Planning*: The Committee shall solicit input from the Region 5 officers and **Area Chairs**.

IEEE Advancing Technology for Humanity

Strategic Planning Committee Chair

Appointed | Non Voting | Year to Year

- Ops

The Strategic Planning Committee shall be responsible for developing plans and policies for Region 5 consistent with the IEEE Strategic Plan while taking into account the needs of Region 5 members, internal developments within IEEE, and trends in the external environment.

The Committee shall solicit input from the Region 5 officers and Area Chairs. The Committee shall prepare goals, initiatives, and programs for the consideration of the Region 5 Committee. The **Committee shall consist of the Chairperson, members selected from the past Region 5 Directors, and at least one member who has not previously served as a Region 5 Director**. All are appointed by the Region 5 Director.

IEEE Advancing Technology for Humanity

Strategic Planning Committee Member

Appointed | Non Voting | Year to Year

- Ops

The Strategic Planning Committee shall be responsible for developing plans and policies for Region 5 consistent with the IEEE Strategic Plan while taking into account the needs of Region 5 members, internal developments within IEEE, and trends in the external environment.

The Committee shall solicit input from the Region 5 officers and Area Chairs. The Committee shall prepare goals, initiatives, and programs for the consideration of the Region 5 Committee. The Committee shall consist of the Chairperson, members selected from the past Region 5 Directors, and **at least one member who has not previously served as a Region 5 Director**. All are appointed by the Region 5 Director.

IEEE Advancing Technology for Humanity

Awards and Recognition Committee Chair

Appointed | Voting | Year to Year

- Ops

This committee consists of the **Chairperson**, appointed by the Region 5 Director, and the four Area Chairs and one additional at-large individual to be recommended by the Committee Person and approved by the Region 5 Director. The Chairperson will also serve as a corresponding member of the Member and Geographic Activities - Awards and Recognition Committees and as a member of the IEEE-USA Awards and Recognition Committee. This committee shall encourage the nomination of worthy candidates from Region 5 for IEEE Major Annual medals, IEEE Technical Field Awards, MGA and IEEE-USA Awards. In addition, this committee is responsible for **administering the Region 5 Awards Program** through a Region 5 Awards Manual which is approved by the Region 5 Committee. That manual will contain a list of the various awards, the nomination process and forms and award selection details

IEEE Advancing Technology for Humanity

Awards and Recognition Committee At Large Member

Appointed | Voting | Year to Year

- Ops

This committee shall encourage the nomination of worthy candidates from Region 5 for IEEE Major Annual medals, IEEE Technical Field Awards, MGA and IEEE-USA Awards. In addition, this committee is responsible for administering the Region 5 Awards Program through a Region 5 Awards Manual which is approved by the Region 5 Committee. That manual will contain a list of the various awards, the nomination process and forms and award selection details

*New Awards Types approved by MGA

IEEE Advancing Technology for Humanity

Technical and Standards Liaisons

IEEE
Advancing Technology for Humanity

Society Liaison (TA Liaison)

Appointed | Non Voting | Year to Year

- Ops

The Society Liaison is an optional position- a **current or recent past Division Director or Division Director-Elect** who is appointed by the Region 5 Director with the recommendation of the **IEEE Technical Activities Vice President**.

The Region 5 Director may appoint a person who currently holds a leadership position on the Administrative Committee of one of the IEEE Technical Societies.

The Society Liaison promotes Society membership and encourages technical activities throughout the Region.

IEEE Advancing Technology for Humanity

Standards Coordinator

Appointed | Non Voting | Year to Year

- Ops

Coordinates activities to encourage sections in the use and development of standards. Serves as an informal liaison to the IEEE Standards Association. An ideal candidate would have both section and SA experience. This is a non-voting position created at the discretion of the director.

IEEE Advancing Technology for Humanity

Affinity Group/OU Coordinators

IEEE
Advancing Technology for Humanity

Woman in Engineering Chair

Appointed | Non Voting | Year to Year

- Ops

This committee consists of **Women in Engineering Coordinators appointed by Sections in Region 5**. The committee is chaired by a person appointed by the Region 5 Director. The principal focus of this committee is to promote activities of interest to women engineers and actively encourage young girls to pursue a career in engineering. The chair of this committee also serves as a corresponding member of the **MGA IEEE Women in Engineering Committee**

IEEE Advancing Technology for Humanity

Young Professionals Chair

Appointed | Non Voting | Year to Year

- Ops

This committee consists of **Young Professionals appointed by Sections in Region 5**. The committee is chaired by a person appointed by the Region 5 Director. The principal focus of this committee is to promote activities of interest to young engineers and actively encourage student members to retain their IEEE membership and become involved with volunteer activities following graduation. The chair of this Committee also serves as a corresponding member of the **MGA IEEE Young Professionals Committee.**

IEEE Advancing Technology for Humanity

Life Members Committee Chair

Appointed | Non Voting | Year to Year

- Ops

The committee consists of **Life Member coordinators appointed by Sections in Region** 5 and is chaired by the **Regional Life Member Coordinator** who is appointed by the Region 5 Director.

The principal focus of this committee is to promote activities of interest to IEEE Life Members, actively encourage them to retain their IEEE membership, stay involved with volunteer and section activities following their designation as Life Members, and to aid in establishment of Life Member Groups in all sections. The chair of this committee also serves as a liaison (non-voting) member of the IEEE Life Member Committee

IEEE Advancing Technology for Humanity

Region Chapter Coordinator

Appointed | Non Voting | Year to Year

- Ops - Non Voting members Appointed by Director

As an informal liaison to the MGA Chapter Vitality Coordinators Committee under MGA GUOS; this position encourages active and vital chapters within the region, working with the membership development chair and area chairs to ensure technical chapters meet and exceed their annual requirements. Works with society Regional coordinators. An ideal candidate would have technical chapter officer experience and/or society experience and be comfortable with vtools platforms including OU Analytics.

IEEE Advancing Technology for Humanity

Student Activities

IEEE
Advancing Technology for Humanity

Student Activities Chair

Appointed | Voting | 2-year

- MGA 9 page 93

Each Region shall establish a Region Student Activities Committee to be responsible to the Region Committee. The Region Student Activities Committee shall be concerned with the encouragement of student activities in the Region including Student member and Student Branch operations, general supervision of student activities and meetings when held on a Region basis, and the fostering and coordination of activities with the Sections.

The Region Student Activities Committee shall be composed of its Chair, **all Counselors in the Region**, the **Region Student Representative**, (other student appointees as appropriate), and any **MGA Student Activities Committee (SAC) members** residing in the Region, ex officio.
The Region Director shall appoint the Chair of this Committee and the Region Student Representative from among the Region membership, for a **two-year term of office** that corresponds with or overlaps with that of the Region Director.

The Chair of the Region Student Activities Committee (Graduate Student Member grade or higher) and the Region Student Representative (Student Member or Graduate Student Member) **shall serve, ex officio, on the MGA SAC**.

IEEE Advancing Technology for Humanity

Student Activities Chair

Appointed | Voting | 2-year

- Ops

The committee shall promote the professional development of those students in the Region engaged in allied branches of IEEE designated fields. It shall aid the Student Branches in the Region, encourage formation of additional Student Branches, and aid the Sections in organizing and implementing programs to enhance student understanding of IEEE activities and services. **The committee supervises conduct of annual Region 5 Student events.**

Through its Chairperson, the committee recommends to the Region 5 Executive Committee the details of the annual **Region 5 budget for Student Activities**. The committee also conducts an **annual review and update policy and contest rules for Student Branches participating in the Annual Region 5 Conference**. The Chairperson and the Regional student representative are members of the **Member and Geographic Activities Student Committee.**

- Bylaws 5.2

The Chairperson of the Student Activities Committee shall be appointed from the membership of the Student Activities Committee by the Region 5 Director for a term of two years.

IEEE Advancing Technology for Humanity

Student Representative

Appointed | Non Voting | 2-year

- MGA 9 page 93

The Region Student Activities Committee shall be composed of its Chair**, all Counselors in the Region,** the **Region Student Representative**, (other student appointees as appropriate), and any MGA Student Activities Committee (SAC) members residing in the Region, ex officio.

The Region Director shall appoint the Chair of this Committee and the **Region Student Representative** from among the Region membership, for a **two-year term of office** that corresponds with or overlaps with that of the Region Director.

The Chair of the Region Student Activities Committee (Graduate Student Member grade or higher) and the Region Student Representative (Student Member or Graduate Student Member) **shall serve, ex officio, on the MGA SAC**.

- Ops

the committee recommends to the Region 5 Executive Committee the details of the annual **Region 5 budget for Student Activities**. The committee also conducts an **annual review and update policy and contest rules for Student Branches participating in the Annual Region 5 Conference**. The Chairperson and the Regional student representative are members of the **Member and Geographic Activities Student Committee.**

IEEE Advancing Technology for Humanity

Conferences

IEEE
Advancing Technology for Humanity

Conference Committee Chair

Appointed | Voting | Year to Year

- Ops

The Chair is appointed by the Region Director. This Committee **coordinates and assists Sections, Subsections and Society Chapters in promoting and holding symposiums, workshops and conferences throughout Region 5**, especially any conference having a financial interest with Region 5. The committee will **maintain a conferences manual** outlining procedures for approving, funding, and supporting conferences with the formal involvement of Region 5. The Committee will also set, with the approval of the Director, **an honorarium to the Section managing the annual Regional meeting and associated student competitions**

- Ops

The **Finance Committee** shall consist of at least **past-Director, Director-elect and Conference Chair.** The

IEEE Advancing Technology for Humanity

Conferences Technical Activities Coordinator

Appointed | Non Voting | Year to Year

- Ops

Conferences Technical Activities Coordinator
Coordinates technical conferences within the region. Sits on the conferences committee. A candidate would have experience with technical paper submission systems like EDAS, experience within technical activities (TA) a plus, and would have general experience with technical program design and paper solicitation. This is a non-voting position created at the discretion of the director.

IEEE Advancing Technology for Humanity

Professional and Educational Activities Roles

IEEE
Advancing Technology for Humanity

Professional Activities Chair

Appointed | Voting | Year to Year

- Ops

The committee shall be composed of its **Chairperson**, the **Region PACE** (Professional Activities Committee for Engineers) Chairperson, assisted by a **committee** of **Program Coordinators and Chairpersons** in the following areas (**as necessary**) who keep abreast of IEEE programs in their areas of responsibility and support the Region member units which wish to undertake local professional activities.
All Chairs shall be appointed by the Region 5 Director with input from the Region PACE Chairperson.

- Government Activities and Technology Policy
- Employment and Career Services Activities
- Precollege Education Activities
- Professional Education Activities

The important duties of the Committee are
(1) to build a knowledgeable core group of PACE leaders through training programs at the Region, Area, and Section levels.,
(2) to foster, nurture, and coordinate member level PACE activities in the Sections, Subsections, Chapters, and Student Branches,
(3) to communicate members' concerns to the National PACE leaders and the IEEE-USA Board.
Through its Chairperson, the Region PACE Committee recommends to the Region 5 Director the annual budget for support of Region, Area, and Section PACE projects.

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Chair, Government Activities and Technology Policy (Professional Activities Committee)

Appointed | Non Voting | Year to Year

- Ops Non Voting members Appointed by Director

- *Serves on the Professional Activities Committee The important duties of the Committee are to build a knowledgeable core group of PACE leaders through training programs at the Region, Area, and Section levels., to foster, nurture, and coordinate member level PACE activities in the Sections, Subsections, Chapters, and Student Branches, to communicate members' concerns to the National PACE leaders and the IEEE-USA Board. The Government Relations chair should be experienced in governmental affairs, and will work with the IEEE-USA associated committees to help arrange government outreach events, such as Congressional Visits Day.*

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Industry Liaison, Professional Activities Coordinator

Appointed | Non Voting | Year to Year

- Ops Non Voting members Appointed by Director

- *A regional liaison to the IEEE Industry Engagement Committee. Serves on the Professional Activities committee to encourage activities like professional engineering certificates and professional development. Creates programs to engage members in industry. A candidate for this position would have industry and section leadership experience. This is a non-voting role created at the discretion of the director.*

IEEE Advancing Technology for Humanity

Educational Activities Chair

Appointed | Voting | Year to Year

- Ops

This committee shall be composed of **one member per Area** including a Chair appointed by the Region 5 Director.

One of the important duties of the committee is to maintain the **professional competence of the members through programs of continuing education**. The Chairperson is a Region liaison (non-voting) member of the **EAB Section Education Outreach Committee**.

IEEE Advancing Technology for Humanity

Chair, Precollege Education Activities, Section Education Outreach Coordinator

Appointed | Non Voting | Year to Year

- Ops Non Voting members Appointed by Director

- *Serves on the Professional Activities Committee, as well as serving as the liaison to the EA Sectional Education Activities Committee (SEAC) and as a member of the educational activities committee. The candidate for this position will have experience at the section level, be familiar with IEEE-USA and EA, and be ready to work with the TryEngineering platform and related EA programs.*

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Membership and Leadership Development

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Membership Development Committee Chair

Appointed | Voting | Year to Year

- Ops

The Chair of this committee is appointed by the Regional Director. The Chair also serves as the Regional liaison (non-voting) to the **MGA Membership Recruitment and Recovery Committee**. In addition, his committee consists of the **membership development chairpersons appointed by Sections in Region 5**. The major duty of this committee is to maintain a healthy rate of growth of IEEE membership in the Region. The committee will encourage membership development to the highest attainable grade.

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Chair, Admission and Advancement Committee

Appointed | Non Voting | Year to Year

- Ops Non Voting members
  Appointed by Director

Helps promote the Senior Member program and assists applicants in higher membership grades within the region. A candidate for this position should be senior member grade or above, with good mentorship skills. This is a non-voting position created at the discretion of the director.

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N&A Committee Members

Appointed | Voting | Year to year | 4 year limit

- Ops

A Region 5 Nominating and Appointments Committee shall be chaired by the past Regional Director

Other members shall be appointed by the Region 5 Director and shall include one member from each of the four areas (**West, North, East and South**) of Region 5. No member shall serve more than **four consecutive years**.

- MGA, H-3, p90

The duties of the Region Nominating Committee shall include the preparation of a **slate of candidates recommended for the office of Region Delegate Director-Elect**. The Region Nominating Committee shall also be responsible for the **annual solicitation within the Region of names of potential candidates** to be considered by the IEEE Nominations and Appointments Committee and the MGA Nominations and Appointments Committee for service on IEEE committees and boards.

- Ops

The Committee shall:
- Solicit candidates for the Region 5 Delegate-Elect/Director-Elect (See Bylaw 5.1)
- Assist the Region 5 Director in his/her appointments
- Maintain a list of Region members eligible for Institute offices and committees.
- Solicit annually from the Region 5 Sections a list of potential candidates to be considered by the MGA N&A Committee for service on MGA Board or Committees.

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Special Interest Groups

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History Committee

Appointed | Non Voting | Year to Year

- Ops

This committee shall consist of a Chairperson and other members chosen by the Region 5 Director for their knowledge of and interest in electrotechnical history.

This committee shall be responsible for **promoting the programs and activities of the IEEE History Committee and the IEEE History Center w**ithin Region 5 and shall serve as a liaison between the IEEE History Committee and the Region 5 Sections. When requested, the Committee will assist the Center in collecting historical data and information regarding museums, libraries, and universities having artifacts and/or archives.

The Committee shall actively promote the Milestone program and encourage Sections to identify and nominate worthy projects.

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Region MOVE Coordinator

Appointed | Non Voting | Year to Year

- Ops Non Voting members
  Appointed by Director

A regional coordinator for the IEEE MOVE Disaster Relief Program. Identifies potential volunteers to serve on MOVE trucks within the US, and is an informal liaison to the MOVE leadership. Works with the Humanitarian Activities Coordinator and STEM Outreach Coordinator to align programs with MOVE objectives when possible. This is a non-volting position created at the discretion of the director.

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Humanitarian Activities Coordinator

Appointed | Non Voting | Year to Year

- Ops Non Voting members
  Appointed by Director

A regional coordinator for humanitarian activities. Serves as an informal liaison to the IEEE Humanitarian Technical Activities Board. An ideal candidate would have experience with programs like SIGHT. This is a non-voting role created at the discretion of the director.

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Section Vitality

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Region Section Vitality Coordinator

Appointed | Non Voting | Year to Year

- Ops Non Voting members Appointed by Director

Regional liaison to MGA Vitality Coordinators group within MGA Geographical Unit Operations Committee; encourages active and vital sections within the region, working with the membership development chair and area chairs to ensure sections meet and exceed their annual requirements. Typically an experienced section volunteer comfortable with vtools platforms including OU Analytics, holding events with section leadership to help them with their goals. This is a non-voting position created at the discretion of the director.

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Sections Congress Coordinator

Appointed | Non Voting | Year to Year

- Ops Non Voting members Appointed by Director

Coordinates attendees for Sections Congress from region sections (next sections congress will be 2026), serving as a liaison to the respective MGA committee. This is an experienced volunteer who has attended a previous sections congresses.

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Communications

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Region Digital and Hybrid Meeting Coordinator

Appointed | Non Voting | Year to Year

- Ops Non Voting members Appointed by Director

Regional coordinator for creating and coordinating online and hybrid meetings for the region, including region committee meetings such as the annual meeting, general region-wide events; and promotion of them. Ideal candidate has significant experience with the webex platform, hybrid events and vtools events platform. This is a non-voting role created at the discretion of the director.

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Newsletter Editor

Appointed | Non Voting | Year to Year

- Ops Non Voting members Appointed by Director

Newsletter Editor

Develops and publishes the monthly Region 5 Connector newsletter. Candidate will work with the vtools platform, with good communications skills, who collects inputs from the region committee and sections each month. This is a non-voting role created at the discretion of the director.

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Social Media Coordinator

Appointed | Non Voting | Year to Year

- Ops Non Voting members Appointed by Director

Promotes Region activities on social media platforms. A candidate would have experience with linkedin, facebook and twitter. This is a non-voting role created at the discretion of the director

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Web/Virtual Community Coordinator

Appointed | Non Voting | Year to Year

- Ops Non Voting members Appointed by Director

Web/Virtual Community Coordinator

Manages digital communication platforms, including the region website, Collabratec community, and works with the social media coordinator and newsletter editor to publish and store region archives. This is a non-voting role created at the discretion of the director. The idea candidate would have wordpress or similar experience, and works with IEEE staff to maintain Region communication platforms.

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Other Positions:

Appointed | Non Voting | Year to Year

- Ops members Appointed by Director

Standards Coordinator
Web/Virtual Community Coordinator
Chapter Vitality Assessment
Industry Liaison
Region Vitality Coordinator

Diversity and Inclusion Chair
Admission and Advancement
Sections Congress Coordinator
Branch Activities Coordinator
Branch Communications Coordinator

Webmaster

- **Others as required to assist in the administration of the Region**

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Director Emeritus

Bestowed | Honorary | Lifetime

- Ops

The Director Emeritus title is bestowed on past Region 5 Directors by the Region Executive Committee in recognition of their past service as a Region Director.

This position is honorary and is normally reserved for Directors who have distinguished themselves in service to the IEEE, to the Region, and to the profession.

Appointment is permanent and does not obligate a Director Emeritus to be an active member of the Region 5 Executive Committee or to attend Region meetings, nor is this a voting position on the Executive or Region Committees.

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